



Town of Bethel
Application for use of Town Property

Date(s) of Planned Activity _____

Name of Organization or Individual _____

Person in Charge of Activity _____

Address _____ Phone _____

Type of Activity _____

Area requested for use:

(If Town Common is to be used, please indicate how much of the area will be used)

Date of Set up _____ Date Clean – Up to be completed _____
(Max 48 hours before event) (Max 24 hours after event)

Estimated peak crowd _____ If Police services are needed please contact the Oxford County Sheriff’s Office.

A Refundable Deposit of \$200 is required at the time of application

A Non –Refundable Fee as listed below is also required at the time of application

Town Common (Total) \$ 100.00 per occurrence
Town Common (Portion) \$ 50.00 per occurrence
Other Town Property \$ 50.00 per occurrence FEE PAID _____

Please see reverse for additional information →

RULES SURROUNDING USE OF TOWN PROPERTY

- Absolutely no alcohol is to be consumed or distributed on town property.
- The area rented must be brought back to the original condition it was rented in.
- Liability Insurance for \$1 million must be presented when the application is submitted. The rental party may purchase their own liability insurance waiver with the Town of Bethel as additional insured. Attached is a brochure for insurance should you so desire to use their services. (The town does not make money off this insurance, but simply provides the information as a courtesy.)
- The area must be free and clear of all trash, exhibits and other additional items within 24hrs of the event conclusion.

It is hereby understood that the deposit fee will not be returned and that the person or organization responsible for the activity will be billed for additional clean-up activities that are not completed by the date specified on the use permit. It is also understood that the insurance liability waiver provided will remain in effect throughout the date(s) specified.

Signature of person in charge of activity

Please sketch placement of activity if the Town Common is being reserved:

